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# HERMITAGE HOUSE

Tel: 060 746 5814



Established 2013

E-Mail: [info@hermitagehouse.co.za](mailto:info@hermitagehouse.co.za)  
Web: [www.hermitagehouse.co.za](http://www.hermitagehouse.co.za)

**BELIEVE STRIVE ACHIEVE**

## APPLICATION AND ADMISSIONS PROCEDURE:

Please direct any queries to the Secretary during office hours: 060 746 5814 or E-mail: [info@hermitagehouse.co.za](mailto:info@hermitagehouse.co.za)

1. THE FOLLOWING MUST ACCOMPANY THIS APPLICATION:

- Copy of latest report from pupil's present school. If the mid-year report is not available at the time of submission, the previous year's December report should be submitted and the mid-year report be forwarded as soon as this is available.
  - School Confidential Reference.
  - Copies of both parents ID documents.
  - Completed Consent for Credit Check (South African residents only).
2. Please present the Confidential Reference form to the pupil's current school Secretary. This form must be completed and returned by the current school to Hermitage House via e-mail to [info@hermitagehouse.co.za](mailto:info@hermitagehouse.co.za)
3. The Application can only proceed to the interview stage once all of the above have been received. Receipt of the above does not guarantee the granting of an interview.
4. Admission to the school is subject to available space, curriculum compatibility and the ability of Hermitage House to serve your family's needs in terms of our mission statement. Should we be unable to assist you, we will notify you in writing. Alternatively, we will contact you to arrange an interview.
6. The pupil will be required to complete an entrance evaluation or school readiness evaluation as part of the interview process.
7. The school will notify you of the outcome of your evaluation. Should your application be successful, an information pack including details of uniform, textbook and stationery requirements will be issued to you, as well as admission documents.
9. Hermitage House School is a fee-paying School and is thus dependent on families fulfilling their monthly financial obligations to the school. Parents are required to sign a commitment to the school's Conditions of Enrolment. The relevant School Fee Structure is included in the Application Pack.



# APPLICATION FORM

Applications will be accepted **ONLY** with submission of **ALL** relevant documentation as stated on page 1 of this form. Please ensure that you complete EVERY SECTION of this application form. The supplying of false information will invalidate this application.

**Applications** will be considered should a vacancy exist in a grade. If there is no vacancy initially, applications will be retained and considered if a vacancy occurs during the course of the year.

<b>GRADE</b> applying for (Crèche – Grade 7)	
<b>CURRENT SCHOOL</b>	
<b>Date (Year)</b> from which admission is required.	

## DETAILS OF APPLICANT

<b>Parent Contact number/s:</b>					
<b>SURNAME:</b>					
<b>FIRST NAME (s):</b>		Called Name:			
Identity number:		Date of Birth:			
Home language:		Nationality:		Gender	M    F
Race:					
Preferred language of instruction:	English		Afrikaans		
Religious Denomination:					
Medical conditions: <i>e.g. Allergy, Asthma, Epilepsy</i>					
Learning disabilities: <i>e.g. ADD</i>					
Has applicant previously repeated a Grade?	NO	YES	If YES, which grade?		
If an immigrant/ non-South African citizen, please include a copy of passport and work/study permit and state date when entered SA schooling system: <b><u>Date when entered schooling system:</u></b>					

## ADDITIONAL INFORMATION ON APPLICANT

(Please indicate with a 'X')

<b>Applicant living with:</b>	Both parents	Mother	Father	Guardian	Other:
<b>Parent(s) deceased:</b>	None	Mother	Father	Both	
<b>Communication to:</b>	Both parents	Mother	Father		

## EXTRA CURRICULAR ACTIVITIES

<b>Cultural Activities:</b>	
<b>Sporting Activities/Types:</b>	
<b>Leadership positions:</b>	

## PREVIOUS SCHOOL ATTENDED

**Note:** We abide by the ACSI Code of Ethical Practice, whereby we correspond with the current/previous school prior to acceptance

NAME OF SCHOOL	GRADE	FROM	TO

**Reason for choosing Hermitage House:**

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**How did you hear about Hermitage House:**

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**Has your child ever been suspended or expelled from, or refused admission into another school? If yes, please explain:**

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**Has your child experienced discipline / behavioral difficulties? If yes, please explain:**

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**How will your child be transported to and from school?**

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